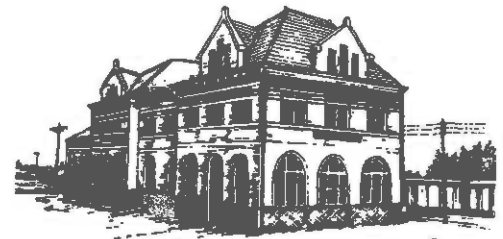


City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**MAYOR:** Warren Woods

**COUNCIL:** Randy White, Rich Madison, Ann Levine,  
Marsha Wilson, Dave Koets, Gary Lybarger, Nancy  
Loudon

**CITY CLERK:** Lisa Williamson

**CITY ADMINISTRATOR:** Mike Taylor

**CITY ATTORNEY:** Skip Kenyon & Todd Nielsen

**Regular Meeting Agenda**

**City Hall/Restored Depot**

**Council Chambers**

**Tuesday, October 21, 2014**

**6:00 p.m.**

**10/17/2014 10:46 AM**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
  1. **Minutes:** October 7, 2014 – Regular Meeting
  2. **Claims & Fund Transfers:**
    - i. **Total Claims** - \$131,757.55
    - ii. **Fund Transfers** - \$106,191.32
  3. **Liquor License Renewals:** Eagles – Class C w/Sunday Sales
6. **Public Forum** – *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
  1. **Resolution** to approve City's Annual Financial Report
  2. **Motion** to Establish Third and Final Reading of **Ordinance No. 15-154** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY ADDING PROVISIONS PERTAINING TO VAPOR PRODUCTS AND ALTERNATIVE NICOTINE PRODUCTS
  3. **Motion** to Establish Third and Final Reading of **Ordinance No. 15-155** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO OFF-ROAD UTILITY VEHICLES
  4. **Motion** to Establish Third and Final Reading of **Ordinance No. 15-156** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE
  5. **Motion** to Establish Third and Final Reading of **Ordinance No. 15-157** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO VACANCIES IN AN ELECTED OFFICE AND CITY ELECTIONS

6. **Motion** to Establish Third and Final Reading of **Ordinance No. 15-158** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO PERSON UNDER LEGAL AGE/SOCIAL HOSTS
7. **Public Hearing** for the purpose of accepting comment on **Ordinance No. 15-159** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING AND ADDING PROVISIONS PERTAINING TO THE CRESTON AIRPORT ZONING REGULATIONS
8. **Motion** to Establish the First Reading of **Ordinance No. 15-159** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING AND ADDING PROVISIONS PERTAINING TO THE CRESTON AIRPORT ZONING REGULATIONS
9. **Resolution** to approve Engineer's Statement of Completion for the Airport T-Hangar Access Taxiway Improvements Project and final payment of \$8,872.40 to be paid to Feldhacker Contracting 30 days after the acceptance of the construction by resolution of the Council
10. **Resolution** to approve Engineer's Statement of Completion for the Airport Pavement Maintenance Improvements Project and final payment of \$1,264.41 to be paid to Feldhacker Contracting 30 days after the acceptance of the construction by resolution of the Council
11. **Resolution** to approve Professional Engineering Services with Veenstra & Kimm, Inc. for the North Side Sanitary Sewer Rehabilitation Project
12. **Resolution** to approve request of \$12,500 funding to be paid in quarterly increments to Chamber of Commerce
13. **Motion** to accept donation of five 20' flag poles and five flags, including installation costs, from Trinity Lutheran Church to be placed at the site of the Freedom Rock – Joyce Kruse
14. **Motion** to approve temporary street closings request by C.A.R.E. for Bright Eyes in the Park, Saturday, October 25<sup>th</sup>, from 4:3-7:00 pm, on McKinley Street from the north side of Stone Street Extension to the south side of Kirby Street

8. **Other**

9. **Adjournment**

## REGULAR MEETING OF THE CRESTON CITY COUNCIL OCTOBER 7, 2014

The Creston City Council met in regular session at 6:00 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Loudon, Lybarger, Koets, Wilson, Levine, Madison and White.

Wilson moved seconded by White to approve the agenda. All voted aye. Motion declared carried.

Wilson moved seconded by Levine to approve the consent agenda, which included approval of minutes of September 15, 2014, work session and September 16, 2014, regular meeting; claims of \$176,356.78 and fund transfers of \$5,000.00; liquor license renewals for Adams Street Espresso; and parade permit for Lighted Christmas Parade. All voted aye. Motion declared carried.

During Public Forum, Fire Chief Todd Jackson talked about Fire Prevention Week. In the month of October, they will speak to over 1,200 students and instruct over 200 employees to use fire extinguishers. The Fire Department will be hosting an Open House on Wednesday, October 8, 2014, from 5:00 – 7:00 p.m. and providing a pancake supper for free will donation. They are also hosting a 5K Run/1-Mile Firefighter Hike on October 18, 2014, at 2:00 p.m. The funds raised will help offset the cost for the firefighters to participate in the Annual American Lung Association's Fight for Air Climb in 2015.

Jesse Giza, 1909 Talmage Rd., Thayer, spoke on behalf of his request to rezone 908 W. Townline Street from C-2 Light Commercial to C-1 Commercial and informed Council that he was no longer planning to store his equipment at that location, but asked them to please consider rezoning the property for future development and potential business.

A resolution was offered by Wilson seconded by Loudon to accept the Annual Audit Report for the City of Creston for Fiscal Year Ending June 30, 2014 and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Levine, Madison, White and Loudon voted aye. Resolution declared passed.

Wilson moved seconded by White to Establish the Second Reading of Ordinance No. 15-154 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY ADDING PROVISIONS PERTAINING TO VAPOR PRODUCTS AND ALTERNATIVE NICOTINE PRODUCTS. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Second Reading declared Established.

Wilson moved seconded by White to Establish the Second Reading of Ordinance No. 15-155 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO OFF-ROAD UTILITY VEHICLES. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Second Reading declared Established.

Wilson moved seconded by Lybarger to Establish the Second Reading of Ordinance No. 15-156 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE

CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE. Koets, Wilson, Levine, Madison, White, Loudon and Lybarger voted aye. Second Reading declared Established.

Wilson moved seconded by White to Establish the Second Reading of Ordinance No. 15-157 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO VACANCIES IN AN ELECTED OFFICE AND CITY ELECTIONS. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Second Reading declared Established.

Wilson moved seconded by White to Establish the Second Reading of Ordinance No. 15-158 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO PERSON UNDER LEGAL AGE/SOCIAL HOSTS. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Second Reading declared Established.

A resolution was offered by Wilson seconded by Levine to special assess unpaid mowing nuisances due to non-payment and authorize the Mayor and Clerk to execute the proper documentation. Madison, White, Loudon, Lybarger, Koets, Wilson and Levine voted aye. Resolution declared passed.

Mayor Woods announced that now is the time for a Public Hearing on the matter of an easement request to place a fence on City right-of-way at 106 N. Stone. He asked if anyone wished to speak in favor of the easement request; no one did. He asked if there was any written correspondence in favor of the easement request; there was none. He asked if anyone wished to speak against the easement request; no one did. He asked if there was any written correspondence against the easement request; there was none. He then called the Public Hearing to a close.

A resolution was offered by Wilson seconded by Levine to approve an easement request by Andrea Knuth to place a fence on City right-of-way at 106 N. Stone and authorize the Mayor and Clerk to execute the proper documentation. Madison, White, Loudon, Lybarger, Koets, Wilson and Levine voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Loudon to appoint Joshua Borgmann to the Library Board of Trustees with term expiring July 1, 2017 and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Levine, Madison, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to set a Public Hearing on October 21, 2014, at 6:00 p.m. for the purpose of accepting comment on Ordinance No. 15-159 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING AND ADDING PROVISIONS PERTAINING TO THE CRESTON AIRPORT ZONING REGULATIONS and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Madison to accept bids and award contract to Mid-Iowa Environmental for \$2,800.00 for the asbestos abatement of 610 W.

Mills and authorize the Mayor and Clerk to execute the proper documentation. White, Loudon, Lybarger, Koets, Wilson, Levine and Madison voted aye. Resolution declared passed.

Wilson moved seconded by Levine to authorize the City Administrator to advertise for the demolition of residential structures located at 610 W. Mills and 302 S. Birch. All voted aye. Motion declared carried.

A resolution was offered by Madison seconded by White to approve the Planning & Zoning Commission's recommendation to deny a request from Jesse & Amber Giza to rezone Lots 1, 2 and 3 of E.M. Green's Subdivision, better known at 908 W. Townline, from C-2 Light Commercial to C-1 Commercial and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Levine, Madison and White voted aye. Wilson voted nay. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve an I & I Special Assessment per the City's I & I Policy for Lori Goldsmith, 1112 N. Cedar, for the amount of \$1,500.00 to be paid back to the City in annual installments of \$150.00 plus six percent interest, plus a \$5.00 administrative fee due on or before September 30 each year, for a 10-year period beginning on or before September 30, 2015 and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Levine, Madison and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White authorizing the Mayor to sign a DNR Wildland Fire Grant Application and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Levine, Madison, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Loudon seconded by Wilson to approve a proposal from Calhoun-Burns & Associates to conduct the 2015 bridge structure inspections for a fee of \$1,575.00 and authorize the Mayor and Clerk to execute the proper documentation. Levine, Madison, White, Loudon, Lybarger, Koets and Wilson voted aye. Resolution declared passed.

Wilson moved seconded by Levine to approve the Annual Urban Renewal Report. All voted aye. Motion declared carried.

Wilson moved seconded by White to approve a request from the Creston Chamber of Commerce for temporary street closings for the Annual Lighted Christmas Parade and fireworks display on Thursday, December 4, 2014. All voted aye. Motion declared carried.

Under Other, Councilperson Wilson stated she hopes the Council can keep an open mind for the potential businesses that have approached Jesse & Amber Giza about the property located at 908 W. Townline.

Mayor Woods designated Beggar's Night to be on Halloween, Friday, October 31, 2014.

Wilson moved seconded by White to adjourn the meeting. All voted aye. Council adjourned at 6:19 p.m.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

| DEPARTMENT             | FUND         | VENDOR NAME                   | DESCRIPTION                | AMOUNT    |
|------------------------|--------------|-------------------------------|----------------------------|-----------|
| POLICE PROTECTION      | GENERAL FUND | IOWA LAW ENFORCEMENT ACADEMY  | SUPRVSR LEADERSHIP CLS     | 650.00    |
|                        |              | PETTY CASH - POLICE           | USPS-CERT MAIL             | 7.24      |
|                        |              |                               | USPS - CERT MAIL           | 7.15      |
|                        |              |                               | USPS-CERT MAIL             | 11.30     |
|                        |              |                               | TOTAL:                     | 675.69    |
| DETENTION & CORRECTNS  | GENERAL FUND | UNION CO AUDITOR              | LEC BILLING-SEPT'14        | 31,235.42 |
|                        |              |                               | TOTAL:                     | 31,235.42 |
| FIRE PROTECTION        | GENERAL FUND | CRESTON CITY WATER WORKS      | WATER-FIRE STATION         | 32.40     |
|                        |              | MCI                           | LONG DISTANCE              | 4.31      |
|                        |              |                               | TOTAL:                     | 36.71     |
| BUILDNG & HSGN SAFETY  | GENERAL FUND | CHAT MOBILITY                 | WIFI HOTSPOT - SEPT'14     | 22.66     |
|                        |              |                               | TOTAL:                     | 22.66     |
| AIRPORT                | GENERAL FUND | WASTE MANAGEMENT              | DUMPSTER-SEPT'14           | 61.96     |
|                        |              | MCI                           | LONG DISTANCE              | 1.27      |
|                        |              | SOUTHWEST IOWA RURAL ELECTRIC | ELECTRIC-AIRPORT           | 30.00     |
|                        |              | WEST AVIATION INC             | FUEL PROFIT-SEPT'14        | 2,934.78  |
|                        |              |                               | PER FBO CONTRACT           | 1,354.16  |
|                        |              |                               | TOTAL:                     | 4,382.17  |
| SOLID WASTE CLCT/DSPSL | GENERAL FUND | WASTE MANAGEMENT              | GARBAGE COLLECTION-SEPT'14 | 38,581.30 |
|                        |              | TYLER INSURANCE SERVICES INC  | GARBAGE COLLECTION-SEPT'14 | 38,581.30 |
|                        |              |                               | CORRECT VENDOR-GARBAGE     | 38,581.30 |
|                        |              |                               | TOTAL:                     | 38,581.30 |
| LIL SERVICES           | GENERAL FUND | CRESTON CITY WATER WORKS      | WATER-LIBRARY              | 11.99     |
|                        |              |                               | WATER-LINCOLN SCHOOL       | 9.07      |
|                        |              | WASTE MANAGEMENT              | DUMPSTER-SEPT'14           | 40.89     |
|                        |              | ALLIANT ENERGY-INT PWR&LGHT   | ELEC & GAS-LINCOLN SCHOOL  | 137.43    |
|                        |              | MCI                           | LONG DISTANCE              | 10.07     |
|                        |              |                               | TOTAL:                     | 209.45    |
| PARKS                  | GENERAL FUND | AKIN BUILDING CENTER          | PAINT & SUPPLIES FLOORS    | 474.60    |
|                        |              |                               | PAINT & SUPPLIES FLOORS    | 46.98     |
|                        |              | B M SALES                     | PAPER TOWELS               | 58.00     |
|                        |              | CRESTON CITY WATER WORKS      | WATER-RAINBOW PARK         | 14.81     |
|                        |              |                               | WATER-MCKINLEY PARK        | 12.40     |
|                        |              |                               | WATER-TAYLOR PARK          | 12.40     |
|                        |              | WASTE MANAGEMENT              | DUMPSTER-SEPT'14           | 76.70     |
|                        |              |                               | DUMPSTER-SEPT'14           | 115.56    |
|                        |              | FARM & HOME SUPPLY INC        | HAMMER DRILL, BATTERY      | 259.00    |
|                        |              | PETTY CASH - RECREATION       | AGRIVISION -SOCKET         | 10.14     |
|                        |              |                               | AGRIVISION-SPRAY TIPS      | 23.58     |
|                        |              |                               | TOTAL:                     | 1,104.17  |
| RECREATION             | GENERAL FUND | CRESTON CITY WATER WORKS      | WATER-MCKINLEY BALLFIELD   | 12.40     |
|                        |              |                               | WATER-BILL SEARS FOUNTAIN  | 12.40     |
|                        |              |                               | TOTAL:                     | 24.80     |
| CEMETERY               | GENERAL FUND | CJ COOPER & ASSOCIATES INC    | RANDOM DRUG SCREENS        | 35.00     |
|                        |              | WASTE MANAGEMENT              | DUMPSTER-SEPT'14           | 61.96     |
|                        |              | FARM & HOME SUPPLY INC        | LV-400 SPRAY               | 211.52    |
|                        |              | IOWA TOOL & MANUFACTURING INC | 12" DBL WALL PIPE          | 268.56    |

| DEPARTMENT                           | FUND         | VENDOR NAME                      | DESCRIPTION                | AMOUNT    |
|--------------------------------------|--------------|----------------------------------|----------------------------|-----------|
|                                      |              | MCI                              | LONG DISTANCE              | 1.08      |
|                                      |              | AGRILAND FS INC                  | 450G UNLD                  | 1,390.95  |
|                                      |              |                                  | 200GAL DSL                 | 650.20    |
|                                      |              |                                  | TOTAL:                     | 2,619.27  |
| ECONOMIC DEVELOPMENT                 | GENERAL FUND | UNION CO PUBLIC FUNDING COUNCIL  | 1ST 1/2 ECON DEV CONTRA-FY | 10,000.00 |
|                                      |              |                                  | TOTAL:                     | 10,000.00 |
| LEGISLATIVE                          | GENERAL FUND | LOUDON, NANCY                    | REIMBURSE LEAGUE CONF      | 360.64    |
|                                      |              |                                  | TOTAL:                     | 360.64    |
| FINANCIAL ADMINISTRATN               | GENERAL FUND | ACCESS TECHNOLOGIES INC          | MONTHLY CONTRACT-OCT'14    | 845.63    |
|                                      |              | PITNEY BOWES RESERVE ACCOUNT     | PREPAY POSTAGE DRAWDOWN    | 500.00    |
|                                      |              | CRESTON PUBLISHING CO            | LEGAL ADS-NOTICES          | 486.15    |
|                                      |              | NEWTEK TECHNOLOGY SERVICES       | 3 MONTHS SVC-CITY WEBSITE  | 50.85     |
|                                      |              | MCI                              | LONG DISTANCE              | 40.96     |
|                                      |              | OFFICE DEPOT                     | CALENDARS, LEAD, NOTES     | 33.58     |
|                                      |              |                                  | TOTAL:                     | 1,957.17  |
| LEGAL SERVICES                       | GENERAL FUND | AHLERS & COONEY, P.C.            | LEGAL SVC-SONNTAG DEV      | 2,702.50  |
|                                      |              | KENYON & NIELSEN PC-ATTYS AT LAW | LEGAL SVCS-SEPT & OCT'14   | 280.00    |
|                                      |              |                                  | TOTAL:                     | 2,982.50  |
| INSURANCE (GENERAL)                  | GENERAL FUND | TYLER INSURANCE SERVICES INC     | ADD NEW STREET SWEEPER     | 17.00     |
|                                      |              |                                  | TOTAL:                     | 17.00     |
| ROAD MAINTENANCE                     | ROAD USE TAX | NORRIS ASPHALT PAVING COMPANY    | 8.72T ASPHALT              | 697.60    |
|                                      |              |                                  | 8.36T ASPHALT              | 668.80    |
|                                      |              |                                  | 9.25T ASPHALT              | 740.00    |
|                                      |              | WILBUR-ELLIS COMPANY             | GRASS SEED, 10-10-10 RRX   | 76.50     |
|                                      |              |                                  | GRASS SEED, 10-10-10 RRX   | 84.75     |
|                                      |              | OMG MIDWEST, INC.                | 6YDS C4                    | 684.00    |
|                                      |              |                                  | 4YDS M4 CONCRETE           | 596.00    |
|                                      |              | AGRIVISION                       | SKID LOAD INSL, WINDOW     | 411.87    |
|                                      |              | CJ COOPER & ASSOCIATES INC       | RANDOM DRUG SCREENS        | 35.00     |
|                                      |              | EASTERN IOWA TIRE, INC           | SKIDLOADER TIRE            | 269.86    |
|                                      |              | FARM & HOME SUPPLY INC           | 50' 12-3 CORD FOR DRILL    | 43.95     |
|                                      |              | HEARTLAND TIRE & AUTO            | MOUNT SKIDLOADER TIRE      | 15.00     |
|                                      |              | MARK IDE                         | REPAIR OUTRIGGER           | 60.00     |
|                                      |              | MICHAEL GRAY                     | 200 S SUMNER TREE REMOVE   | 800.00    |
|                                      |              | MCI                              | LONG DISTANCE              | 1.19      |
|                                      |              | PRAIRIE SOLID WASTE AGENCY       | MUNICIPAL SOLID WASTE      | 59.40     |
|                                      |              | RHINE BODY REPAIR                | REPAIR BACKHOE HOOD        | 392.00    |
|                                      |              | AGRILAND FS INC                  | 1420G UNLD, 1210G #2DSL    | 8,322.93  |
|                                      |              | STAR EQUIPMENT LTD               | SAW BLADES-2-18", 1-26"    | 1,326.51  |
|                                      |              |                                  | TOTAL:                     | 15,285.36 |
| SNOW AND ICE CONTROL                 | ROAD USE TAX | IOWA DEPT OF TRANSPORTATION      | 50 BAGS ICE MELT           | 426.50    |
|                                      |              |                                  | TOTAL:                     | 426.50    |
| ADMIN-STREETS(ENGINR)                | ROAD USE TAX | OFFICE DEPOT                     | PENS & INK REFILLS         | 22.82     |
|                                      |              |                                  | TOTAL:                     | 22.82     |
| SA (SEWER/WASTWTR SEWER OPERATING FU |              | FREEMAN, LEE                     | I&I REIMBURSEMENT          | 441.25    |
|                                      |              | QUALITY PUMP & CONTROL           | EBARA 80DLMFU6374 & FRT    | 3,937.86  |
|                                      |              | CJ COOPER & ASSOCIATES INC       | RANDOM DRUG SCREENS        | 35.00     |



| DEPARTMENT     | FUND | VENDOR NAME                              | DESCRIPTION               | AMOUNT    |
|----------------|------|--|---------------------------|-----------|
|                |      | CRESTON CITY WATER WORKS                 | 1/2 ONE CALLS SEPT'14     | 54.45     |
|                |      | WASTE MANAGEMENT                         | DUMPSTER-SEPT'14          | 75.14     |
|                |      | FARM & HOME SUPPLY INC                   | HEATERS                   | 84.75     |
|                |      |  | HOSE FITTING, CLAMP, HOSE | 7.85      |
|                |      | HACH COMPANY                             | PHC10101 PH PROBE         | 232.00    |
|                |      |  | 107399 SOLFAMIC ACID      | 28.85     |
|                |      |  | 107266 ALKALINE IODI      | 26.70     |
|                |      |  | 107166 MANGANOUS SUL      | 27.58     |
|                |      |  | 2199796 PIPET TIPS        | 11.15     |
|                |      |  | TNT831 AMMONIA            | 48.75     |
|                |      |  | TNT835 NITRATE            | 38.50     |
|                |      |  | FREIGHT                   | 41.67     |
|                |      |  | 2285901 DASCIRANT         | 82.20     |
|                |      | HAWKINS INC.                             | 2 POLYMER AQUA HAWK       | 2,283.00  |
|                |      | HYGIENIC LABORATORY INC                  | 2 NH3'S                   | 38.00     |
|                |      |  | 1 BOD                     | 36.50     |
|                |      |  | 2 NH3'S                   | 38.00     |
|                |      |  | 1 N&P                     | 76.00     |
|                |      |  | 2 NH3'S                   | 38.00     |
|                |      |  | 1 BOD                     | 36.50     |
|                |      |  | 2 NH3'S                   | 38.00     |
|                |      |  | 2BOD'S                    | 73.00     |
|                |      |  | 3 CBOD'S                  | 109.50    |
|                |      |  | 3 NH3'S                   | 57.00     |
|                |      |  | 3 TSS                     | 57.00     |
|                |      |  | 3 MFC/ECOLI               | 114.00    |
|                |      |  | PLANT METALS              | 118.50    |
|                |      |  | PLANT METAL               | 118.50    |
|                |      | ECHO GROUP INC                           | LIGHT BULBS- 20           | 20.60     |
|                |      | MCI                                      | LONG DISTANCE             | 5.65      |
|                |      | CRESTON MOTOR SUPPLY INC                 | CS 30WT OIL               | 37.08     |
|                |      |  | HOSE CLAMPS, OIL          | 94.01     |
|                |      | SCHILDBERG CONSTRUCTION COMPANY INC      | 64.15T GRAVEL             | 1,363.19  |
|                |      | TILLEY, STEVEN                           | I&I REIMBURSEMENT         | 500.00    |
|                |      | UPS                                      | POSTAGE                   | 49.79     |
|                |      |  | POSTAGE                   | 24.74     |
|                |      |  | TOTAL:                    | 10,500.26 |
| ANIMAL CONTROL |      | ANIMAL SHELTER *AG CRESTON VET CLINIC PC | CREDIT DISCOUNT-SEPT'14   | 118.31-   |
|                |      |  | NEUTER CAT-BRUCE KERR     | 65.00     |
|                |      |  | SPAY DOG- G.KELLY         | 60.00     |
|                |      |  | SPAY CAT - TERRY MADISON  | 55.00     |
|                |      | SOUTHERN HILLS VET INC                   | VACC, BOARD, CAT MANDY    | 73.99     |
|                |      |  | VACC, BOARD, CAT MANDY    | 161.50    |
|                |      |  | TOTAL:                    | 297.18    |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------|------|-------------|-------------|--------|
|------------|------|-------------|-------------|--------|

===== FUND TOTALS =====

|     |                           |  |           |
|-----|---------------------------|--|-----------|
| 001 | GENERAL FUND              |  | 94,208.95 |
| 110 | ROAD USE TAX              |  | 15,734.68 |
| 610 | SEWER OPERATING FUND      |  | 10,500.26 |
| 953 | ANIMAL SHELTER *AGENCY FU |  | 297.18    |

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GRAND TOTAL: 120,741.07  
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TOTAL PAGES: 4

CITY OF CRESTON  
MANUAL CHECKS/DEBITS - PERIOD ENDING 10/21/14

**SELF FUNDING INSURANCE**

|                 |               |          |
|-----------------|---------------|----------|
| TRISTAR BENEFIT | INV CHECK RUN | 4,187.67 |
| TRISTAR BENEFIT | INV CHECK RUN | 6,115.31 |
| KABEL           | FLEX          | 95.00    |

|                               |              |                  |
|-------------------------------|--------------|------------------|
| <b>SELF FUNDING INSURANCE</b> | <b>TOTAL</b> | <b>10,397.98</b> |
|-------------------------------|--------------|------------------|

**FINANCE DEPARTMENT**

|                   |                |       |
|-------------------|----------------|-------|
| UNION CO RECORDER | RECORDING FEES | 93.00 |
|-------------------|----------------|-------|

|                           |              |              |
|---------------------------|--------------|--------------|
| <b>FINANCE DEPARTMENT</b> | <b>TOTAL</b> | <b>93.00</b> |
|---------------------------|--------------|--------------|

**BUILDING DEPARTMENT**

|                   |                |       |
|-------------------|----------------|-------|
| UNION CO RECORDER | RECORDING FEES | 40.50 |
|-------------------|----------------|-------|

|                            |              |              |
|----------------------------|--------------|--------------|
| <b>BUILDING DEPARTMENT</b> | <b>TOTAL</b> | <b>40.50</b> |
|----------------------------|--------------|--------------|

**RECREATION DEPARTMENT**

|           |               |       |
|-----------|---------------|-------|
| SALES TAX | QTR SALES TAX | 42.00 |
|-----------|---------------|-------|

|                              |              |              |
|------------------------------|--------------|--------------|
| <b>RECREATION DEPARTMENT</b> | <b>TOTAL</b> | <b>42.00</b> |
|------------------------------|--------------|--------------|

**POOL DEPARTMENT**

|           |               |        |
|-----------|---------------|--------|
| SALES TAX | QTR SALES TAX | 443.00 |
|-----------|---------------|--------|

|                        |              |               |
|------------------------|--------------|---------------|
| <b>POOL DEPARTMENT</b> | <b>TOTAL</b> | <b>443.00</b> |
|------------------------|--------------|---------------|

**MANUAL CHECKS/DEBITS TOTAL**

|                  |
|------------------|
| <b>11,016.48</b> |
|------------------|

FUND TRANSFERS FOR PERIOD ENDING:

09/30/14

POSTING DATE

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

| AMOUNT       | FROM  | TO                      | -G/L ACCT-      | DR        | CR        |
|--------------|---|-------------------------|-----------------|-----------|-----------|
| \$ 18,417.39 | 610 SEWER OPERATING FUND  | 112 PAYROLL TAX BENEFIT | 610 -5-815-6150 | 18,417.39 |           |
|              | <div>FOR: HEALTH INS PREM-QTR END 09/30/14</div> <div>VENDOR: CITY OF CRESTON</div>                       |                         | 610 1110        |           | 18,417.39 |
|              |   |                         | 112 1110        | 18,417.39 |           |
|              |   |                         | 112 -5-670-6150 |           | 18,417.39 |
| \$ 35,534.61 | 110 ROAD USE TAX  | 112 PAYROLL TAX BENEFIT | 110 -5-210-6150 | 35,534.61 |           |
|              | <div>FOR: HEALTH INS PREM-QTR END 09/30/14</div> <div>VENDOR: CITY OF CRESTON</div>                       |                         | 110 1110        |           | 35,534.61 |
|              |   |                         | 112 1110        | 35,534.61 |           |
|              |   |                         | 112 -5-670-6150 |           | 35,534.61 |
| \$ 52,239.32 | 610 SEWER OPERATING FUND  | 001 GENERAL FUND        | 610 -3-6910     | 52,239.32 |           |
|              | <div>FOR: 100% TAYLOR/WILLIAMSON/JOHNSON/ WAGES-QTR END 09/30/14</div> <div>VENDOR: CITY OF CRESTON</div> |                         | 610 1110        |           | 52,239.32 |
|              |   |                         | 001 1110        | 52,239.32 |           |
|              |   |                         | 001 -3-4830     |           | 52,239.32 |



MARTENS & COMPANY, CPA, LLP  
CERTIFIED PUBLIC ACCOUNTANTS  
4949 Pleasant Street, Suite 104  
West Des Moines, Iowa 50266

(515)-223-4841  
FAX: (515)-223-0851

## INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To Management  
City of Creston  
Creston, Iowa

We have compiled the State of Iowa 2014 financial report as of and for the year ended June 30, 2014 included in the accompanying prescribed form. We have not audited or reviewed the financial report included in the accompanying prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the financial report is in accordance with the form prescribed by the State of Iowa.

Management is responsible for the preparation and fair presentation of the financial report included in the form prescribed by the State of Iowa and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial report.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial reports without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial report. This financial report was compiled by us from financial statements for the same period that we previously audited, as indicated in our report dated August 22, 2014.

The financial report included in the accompanying prescribed form is presented in accordance with the requirements of the State of Iowa and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the City of Creston, Iowa and the State of Iowa and is not intended to be and should not be used by anyone other than this specified party.

The supplementary information on pages 2 - 13 of the prescribed form is presented for purposes of additional analysis and is not a required part of the basic financial statement. The supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

*Martens & Company, CPA, LLP*  
West Des Moines, Iowa  
October 6, 2014

**STATE OF IOWA**  
**2014**  
**FINANCIAL REPORT**  
**FISCAL YEAR ENDED**  
**JUNE 30, 2014**

16208800300000  
**CITY CLERK**  
116 W ADAMS  
CRESTON, IA 50801

CITY OF CRESTON, IOWA

DUE: December 1, 2014

(Please correct any error in name, address, and ZIP Code)

WHEN  
COMPLETED, Mary Mosiman, CPA  
PLEASE Auditor of State  
RETURN TO State Capitol Building  
Des Moines, IA 50319-0004

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

**ALL FUNDS**

| Item description  | Governmental<br>(a) | Proprietary<br>(b) | Total actual<br>(c) | Budget<br>(d) |
|---|---------------------|--------------------|---------------------|---------------|
| <b>Revenues and Other Financing Sources</b>   |                     |                    |                     |               |
| Taxes levied on property  | 2,369,974           |                    | 2,369,974           | 2,209,372     |
| Less: Uncollected property taxes-levy year  | 0                   |                    | 0                   | 0             |
| <b>Net current property taxes</b>   | 2,369,974           |                    | 2,369,974           | 2,209,372     |
| Delinquent property taxes   | 0                   |                    | 0                   | 0             |
| TIF revenues  | 725,435             |                    | 725,435             | 712,889       |
| Other city taxes  | 1,009,722           | 0                  | 1,009,722           | 1,010,806     |
| Licenses and permits  | 48,767              | 0                  | 48,767              | 38,700        |
| Use of money and property   | 89,929              | 8,356              | 98,285              | 78,000        |
| Intergovernmental   | 1,591,088           | 344,258            | 1,935,346           | 1,698,485     |
| Charges for fees and service  | 852,202             | 4,013,248          | 4,865,448           | 5,552,489     |
| Special assessments   | 5,680               | 0                  | 5,680               | 0             |
| Miscellaneous   | 456,927             | 225,840            | 682,767             | 224,500       |
| Other financing sources   | 1,722,929           | 0                  | 1,722,929           | 3,720,677     |
| <b>Total revenues and other sources</b>   | 8,872,653           | 4,591,700          | 13,464,353          | 15,241,818    |
| <b>Expenditures and Other Financing Uses</b>  |                     |                    |                     |               |
| Public safety   | 1,626,443           | 0                  | 1,626,443           | 1,683,502     |
| Public works  | 1,992,752           | 0                  | 1,992,752           | 2,247,209     |
| Health and social services  | 0                   | 0                  | 0                   | 0             |
| Culture and recreation  | 768,301             | 0                  | 768,301             | 903,723       |
| Community and economic development  | 40,563              | 0                  | 40,563              | 41,095        |
| General government  | 1,991,061           | 0                  | 1,991,061           | 2,253,216     |
| Debt service  | 1,058,729           | 0                  | 1,058,729           | 1,382,438     |
| Capital projects  | 19,191              | 0                  | 19,191              | 1,500,000     |
| <b>Total governmental activities expenditures</b>   | 7,497,040           | 0                  | 7,497,040           | 10,011,183    |
| Business type activities  | 0                   | 3,789,478          | 3,789,478           | 4,533,773     |
| <b>Total ALL expenditures</b>   | 7,497,040           | 3,789,478          | 11,286,518          | 14,544,956    |
| Other financing uses, including transfers out   | 1,140,782           | 582,147            | 1,722,929           | 2,220,677     |
| <b>Total ALL expenditures/And other financing uses</b>                                      | 8,637,822           | 4,371,625          | 13,009,447          | 16,765,633    |
| <b>Excess revenues and other sources over (Under) Expenditures/And other financing uses</b> | 234,831             | 220,075            | 454,906             | -1,523,815    |
| Beginning fund balance July 1, 2013   | 6,496,063           | 3,387,064          | 9,883,127           | 9,883,126     |
| Ending fund balance June 30, 2014   | 6,730,894           | 3,607,139          | 10,338,033          | 8,359,311     |

Note - These balances do not include \$ 0 held in non-budgeted internal service funds; \$ 0 held in Pension Trust Funds; \$ 0 held in Private Purpose Trust funds and \$ 36,666 held in agency funds which were not budgeted and are not available for city operations.

| Indebtedness at June 30, 2014 | Amount - Omit cents | Indebtedness at June 30, 2014 | Amount - Omit cents |
|-------------------------------|---------------------|-------------------------------|---------------------|
| General obligation debt       | \$ 3,748,189        | Other long-term debt          | \$ 0                |
| Revenue debt                  | \$ 1,546,000        | Short-term debt               | \$ 0                |
| TIF Revenue debt              | \$ 0                |                               |                     |
|                               |                     | General obligation debt limit | \$ 15,664,017       |

**CERTIFICATION**

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

|  |                       |   |
|--|-----------------------|---|
| Signature of city clerk                                    | Date Published/Posted | Mark (x) one<br><input type="checkbox"/> Date Published<br><input type="checkbox"/> Date Posted |
| Printed name of city clerk<br>LISA WILLIAMSON              | Area Code<br>641      | Number<br>782-2000  |
| Signature of Mayor or other City official (Name and Title) | Extension<br>3        | Date signed   |

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

**PLEASE PUBLISH THIS PAGE ONLY**

# Engineer's Statement of Completion

**Project:** T-Hangar Access Taxiway Improvements  
Creston Municipal Airport  
Creston, Iowa 50801

**Contractor:** Feldhacker Contracting  
1593 Maranatha Lane  
Creston, Iowa 50801

**TO:** City of Creston, Iowa

I hereby state that the construction of the T-Hangar Access Taxiway Improvements project at the Creston Municipal Airport by a Contract dated October 1, 2013 has been substantially completed in general compliance with the terms, conditions, and stipulations of said Contract. The work was substantially completed within the specified fifteen (15) working days for the project.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is Ninety One Thousand Nine Hundred Forty Eight and 01/100 dollars (\$91,948.01). The derivation of this total amount is tabulated on the attached sheets.

Previous progress payments have paid the contractor Ninety-five percent (95%) of the total amount earned minus the amount earned for Seeding, Fertilizing and Mulching. The remaining retainage plus the amount earned for Seeding, Fertilizing and Mulching shall be paid thirty (30) days after the acceptance of the construction by resolution of the Council. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the Council.

CLAPSADDLE-GARBER ASSOCIATES, INC.



Joseph P. Roenfeldt, P.E.  
Iowa License No. 21134

Date: October 10, 2014

Accepted by: \_\_\_\_\_  
Resolution: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: Engineer  
Contractor  
FAA/IDOT  
City

Signed: \_\_\_\_\_

Attest: \_\_\_\_\_

# CONSTRUCTION PROGRESS PAYMENT

Project Description: T-Hangar Access Taxiway Improvements

Date of Contract: 10/1/2013  
Completion Date: 15 Working Days

Estimate No: Two (2) - Final

Contractor: Feldhacker Contracting  
1593 Maranatha Lane  
Creston, Iowa 50801

Owner: City of Creston  
116 West Adams Street  
Creston, Iowa 50801

|                      |             |  |             |
|----------------------|-------------|--|-------------|
| Base Contract Price  | \$92,357.25 | Materials on Hand<br>(See Attached Tab)      | \$0.00      |
| Work Order No.       |             | Construction Completed<br>(See Attached Tab) | \$91,948.01 |
| Work Order No.       |             | Total Amount Earned                          | \$91,948.01 |
| Work Order No.       |             | Less 5% Retainage                            | \$0.00      |
| Work Order No.       |             | Less Previous Payment                        | \$83,075.61 |
| Work Order No.       |             | AMOUNT DUE THIS ESTIMATE                     | \$8,872.40  |
| TOTAL CONTRACT PRICE | \$92,357.25 |  |             |

Requested For Contractor By

Wayne Feldhacker

Title

Owner

Date

10-13-2014

Recommended By Engineer

Joseph P. Roenfeldt, P.E.

Joseph P. Roenfeldt, P.E.

Title

Project Engineer

Date

10/13/2014

Approved For Owner By

Title

Date



# TABULATION OF CONSTRUCTION QUANTITIES

PROJECT: T-Hangar Access Taxiway Improvements  
 PROJECT NUMBER: 4410.06  
 ESTIMATE NO.: Two (2) - Final

FOR THE PERIOD  
 FROM: 11/22/2013  
 TO: 10/10/2014

| Item No.                                  | Item Description                              | Contract Quantity and Units |    | Unit Price           | Total To Date |                   | Previous Period |                       | Completed This Period |            |
|---|---|-----------------------------|----|----------------------|---------------|-------------------|-----------------|-----------------------|-----------------------|------------|
|   |   |                             |    |                      | Quantity      | Cost              | Quantity        | Cost                  | Quantity              | Cost       |
| 1   | Traffic Control, Mobilization and Safety Plan | 1                           | LS | \$5,000.00           | 1             | \$5,000.00        | 1               | \$5,000.00            | 0                     | \$0.00     |
| 2   | Unclassified Excavation                       | 85                          | CY | \$8.00               | 85            | \$680.00          | 85              | \$680.00              | 0                     | \$0.00     |
| 3   | Borrow Excavation                             | 165                         | CY | \$8.00               | 165           | \$1,320.00        | 165             | \$1,320.00            | 0                     | \$0.00     |
| 4   | Subgrade Preparation, 12"                     | 900                         | SY | \$6.00               | 904.65        | \$5,427.90        | 904.65          | \$5,427.90            | 0                     | \$0.00     |
| 5   | Modified Subbase, 4"                          | 900                         | SY | \$5.90               | 897.90        | \$5,297.61        | 897.90          | \$5,297.61            | 0                     | \$0.00     |
| 6   | 18" CMP                                       | 225                         | LF | \$32.21              | 225           | \$7,247.25        | 225             | \$7,247.25            | 0                     | \$0.00     |
| 7   | 18" CMP Apron                                 | 1                           | EA | \$600.00             | 1             | \$600.00          | 1               | \$600.00              | 0                     | \$0.00     |
| 8   | 18" CMP Slotted Drain                         | 220                         | LF | \$115.00             | 219           | \$25,185.00       | 219             | \$25,185.00           | 0                     | \$0.00     |
| 9   | 24" Dia SW 512                                | 2                           | EA | \$2,000.00           | 2             | \$4,000.00        | 2               | \$4,000.00            | 0                     | \$0.00     |
| 10  | 5" PCC Paving                                 | 900                         | SY | \$35.00              | 891.15        | \$31,190.25       | 891.15          | \$31,190.25           | 0                     | \$0.00     |
| 11  | Seeding, Fertilizing and Mulching             | 1                           | LS | \$4,500.00           | 1             | \$4,500.00        | 0               | \$0.00                | 1                     | \$4,500.00 |
| 12  | RipRap  | 1                           | LS | \$1,500.00           | 1             | \$1,500.00        | 1               | \$1,500.00            | 0                     | \$0.00     |
| CGA Consultants<br>Marshalltown, IA 50158 |   | Contract Amount             |    | Total Earned to Date |               | Previously Earned |                 | Completed This Period |                       |            |
| TOTALS                                    |   |                             |    | \$92,357.25          |               | \$91,948.01       |                 | \$87,448.01           |                       | \$4,500.00 |

# Engineer's Statement of Completion

**Project:** Pavement Maintenance  
Creston Municipal Airport  
Creston, Iowa 50801

**Contractor:** Feldhacker Contracting  
1593 Maranatha Lane  
Creston, Iowa 50801

TO: City of Creston, Iowa

I hereby state that the construction of the Pavement Maintenance project at the Creston Municipal Airport by a Contract dated March 18, 2014 has been substantially completed in general compliance with the terms, conditions, and stipulations of said Contract. The work was substantially completed within the specified fifteen (15) working days for the project.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is Twenty Five Thousand Two Hundred Eighty Eight and 08/100 dollars (\$25,288.08). The derivation of this total amount is tabulated on the attached sheets.

Previous progress payments have paid the contractor Ninety-five percent (95%) of the total amount earned. The remaining five percent (5%) shall be paid thirty (30) days after the acceptance of the construction by resolution of the Council. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the Council.

CLAPSADDLE-GARBER ASSOCIATES, INC.



Joseph P. Roenfeldt, P.E.  
Iowa License No. 21134

Date: October 10, 2014

Accepted by: \_\_\_\_\_  
Resolution: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: Engineer  
Contractor  
FAA/IDOT  
City

Signed: \_\_\_\_\_

Attest: \_\_\_\_\_

# CONSTRUCTION PROGRESS PAYMENT

Project Description: Pavement Maintenance

Date of Contract: 3/18/2014  
Completion Date: 15 Working Days

Estimate No: Two (2) - Final

Contractor: Feldhacker Contracting  
1593 Maranatha Lane  
Creston, Iowa 50801

Owner: City of Creston  
116 West Adams Street  
Creston, Iowa 50801

|                      |              |  |             |
|----------------------|--------------|--|-------------|
| Base Contract Price  | \$42,822.50  | Materials on Hand<br>(See Attached Tab)      | \$0.00      |
| Work Order No. 1     | -\$17,150.00 | Construction Completed<br>(See Attached Tab) | \$25,288.08 |
| Work Order No.       |              | Total Amount Earned                          | \$25,288.08 |
| Work Order No.       |              | Less 5% Retainage                            | \$0.00      |
| Work Order No.       |              | Less Previous Payment                        | \$24,023.67 |
| Work Order No.       |              | AMOUNT DUE THIS ESTIMATE                     | \$1,264.41  |
| TOTAL CONTRACT PRICE | \$25,672.50  |  |             |

Requested For Contractor By

Wayne Feldhacker

Title

owner

Date

10-13-2014

Recommended By Engineer

Joseph P. Roenfeldt  
Joseph P. Roenfeldt, P.E.

Title

Project Engineer

Date

10/13/2014

Approved For Owner By

Title

Date

# TABULATION OF CONSTRUCTION QUANTITIES

PROJECT: Pavement Maintenance  
 PROJECT NUMBER: 4411.06  
 ESTIMATE NO.: Two (2) - Final

FOR THE PERIOD  
 FROM: 7/18/2014  
 TO: 10/10/2014

| Item No.                                  | Item Description                              | Contract Quantity and Units | Unit Price | Total To Date<br>Quantity Cost | Previous Period<br>Quantity Cost | Completed This Period<br>Quantity Cost |
|---|---|-----------------------------|------------|--------------------------------|----------------------------------|--|
| 3.1                                       | Safety Plan, Mobilization and Traffic Control | 1                           | \$5,165.00 | 1 \$5,165.00                   | 1 \$5,165.00                     | 0 \$0.00                               |
| 3.2                                       | Crack Sealing                                 | 350                         | \$1.45     | 393.5 \$570.58                 | 393.5 \$570.58                   | 0 \$0.00                               |
| 3.3                                       | Joint Sealing                                 | 16,000                      | \$1.25     | 15,642 \$19,552.50             | 15,642 \$19,552.50               | 0 \$0.00                               |
| 3.4                                       | Full Depth Pavement Patching                  | 245                         | \$70.00    | 0 \$0.00                       | 0 \$0.00                         | 0 \$0.00                               |
| CGA Consultants<br>Marshalltown, IA 50158 |   | Base Contract Amount        |            | Total Earned to Date           | Previously Earned                | Completed This Period                  |
| TOTALS                                    |   | \$42,822.50                 |            | \$25,288.08                    | \$25,288.08                      | \$0.00                                 |

## **AGREEMENT**

### **CRESTON, IOWA NORTH SIDE SANITARY SEWER REHABILITATION PROFESSIONAL ENGINEERING SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the **CITY OF CRESTON, IOWA**, hereinafter referred to as the "**Owner**" or "**City**", party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the "**Engineers**,"

**WITNESSETH: THAT WHEREAS**, the City is now contemplating the rehabilitation of its sanitary sewer system on the north side of the City with said improvement being generally referred to as "**NORTH SIDE SANITARY SEWER REHABILITATION**", or the "**Project**," and

**WHEREAS**, the City prepared a facility plan report dated October 11, 2012 on the North Side Sanitary Sewer Rehabilitation, and

**WHEREAS**, the City desires to proceed with the construction of the Project, and

**WHEREAS**, the City desires to retain the Engineers to provide bidding services and general administrative services on the Project.

**NOW, THEREFORE**, it is hereby agreed by and between the parties hereto that the City does hereby retain the Engineers to act for and represent it in engineering matters in the Project. Such Agreement shall be subject to the following terms, conditions and stipulations to wit:

1. **SCOPE OF PROJECT.** It is understood and agreed the Project shall include the following improvements:
  - a. Rehabilitation of the public sewer system within the City limits of Creston in the north part of the City as defined in the facility plan on North Side Sanitary Sewer Rehabilitation dated October 11, 2012. The general vicinity of the sewer is between Lincoln Street and Maple Street and between Swigart Street and Summit Street.

2. **PERMITS AND APPROVALS.** The Engineers shall assist the Owner in obtaining all of the necessary approvals and permits for construction of the Project. The Engineers shall prepare all necessary permit and approval application documents and submit the documents to the appropriate state agencies. Services by the Engineers shall include providing necessary information and responding to requests for information from agencies for which construction permits or approvals are required for the Project. The Owner shall pay for all licenses and other costs associated with permits and licenses and said cost shall not be charged against the Engineer's fee set forth hereinafter.
3. **ADVERTISEMENT FOR BIDS.** The Engineers shall assist in the preparation of notice to bidders and shall provide plans and specifications for prospective bidders. The Engineers shall provide plans and specifications to approved contract plan rooms and other construction document depositories. The Engineers shall make available and distribute plans and specifications in accordance with Senate File 2389. The Owner shall reimburse the Engineers the cost for plans and distribution as required in Senate File 2389. The reimbursement for plans and distribution shall be distinct from, and not included in, the design fees set forth in this Agreement. The Engineers shall separately track and account for the cost of plans and distribution, and shall separately invoice the Owner for said costs as allowed under Senate File 2389. The Engineers shall assist in the bidding phase for the contract.
4. **BID OPENING AND AWARD OF CONTRACT.** The Engineers shall have a representative present when bids and proposals are opened for the construction contract, and shall prepare a tabulation of bids for the Owner and shall advise the Owner in making award of contract. After award of contract is made, the Engineers shall assist in the preparation of the necessary contract documents. During the bidding phase, the Engineers shall advise the Owner of the responsiveness of each proposal submitted. The Engineers shall not be responsible for advising the Owner as to the responsibility of any bidder.
5. **GENERAL SERVICES DURING CONSTRUCTION.** The Engineers shall provide general services during construction including, but not limited to, the following:
  - a. Consult with and advise City of any problems which arise during construction.
  - b. Attend a preconstruction conference to be attended by the successful bidder, subcontractors, members of government agencies, utility representatives, and the City.
  - c. Assist in interpretation of plans and specifications.
  - d. Review drawings and data of manufacturers.
  - e. Process and certify payment estimates of the Contractor to Owner.

- f. Prepare and process necessary change orders or modifications to the construction contract.
  - g. Make routine and special trips to the Project site as required.
  - h. Make final reviews after construction contracts are completed to determine that the construction complies with the plans and specifications and certify that the reviews were made and that to the best of the knowledge and belief of the Engineers, the work on the contracts has been substantially completed.
- 6. **RESIDENT REVIEW.** Resident review is understood to include the detailed review of the work of the contractor and the review of materials and work for substantial compliance with the plans and specifications. It is understood resident review services will be performed by the City.
- 7. **COMPENSATION.** The Owner shall compensate the Engineers for their services by payment of the following fees:
  - a. The fee for engineering design services for the Project as set out in "**1. SCOPE OF PROJECT**" through "**5. GENERAL SERVICES DURING CONSTRUCTION**" shall be a fee on the basis of the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct out-of-pocket costs incurred by personnel who are actually engaged in the work, plus direct costs incurred by the Engineers for work associated with the Project with a maximum not-to-exceed fee of Sixteen Thousand Six Hundred Dollars (\$16,600) without written authorization of the Owner.
- 8. **PAYMENT.** The fees shall be due and payable monthly.
- 9. **LEGAL SERVICES.** The Owner shall provide the services of the City Attorney in legal matters pertaining to the Project. The Engineers shall cooperate with said attorney and shall comply with his requirements as to form of contract documents and procedures relative to them.
- 10. **SERVICES NOT INCLUDED.** The above-stated fees do not include compensation for the following items:
  - a. If the Engineers are required to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.
  - b. Services associated with easement acquisition, right-of-way acquisition, or condemnation proceedings.

- c. Services associated with arbitration or litigation arising out of or in conjunction with the construction contract or construction contracts awarded by the City of Creston for construction of the Project.
  - d. Soil borings, soil testing and contaminated soil investigations.
  - e. Environmental and archaeological studies.
  - f. Construction staking.
  - g. Resident review and construction testing services.
  - h. Services for televising the sanitary sewer mains. The Engineers shall review the televising work performed to develop repair recommendations.
11. **CHANGES AND EXTRA WORK.** The above-stated fees cover the specific services as outlined in this Agreement. If the City requires additional services of the Engineers in connection with the Project, the Engineers shall receive additional compensation for changes which shall be based upon the standard hourly fees plus expenses of the personnel engaged in the performance of the work. The method of compensation for authorized Extra Work shall be mutually agreed upon between the City and Engineers at the time the work shall be authorized. Compensation for any easement services shall be based on the standard hourly fees of the Engineers plus expenses incurred.
12. **TIME OF COMPLETION.** The Engineers shall complete the work outlined in this Agreement within a time mutually agreed upon by the City Administrator and Engineers.
13. **TERMINATION.** Should the City abandon the Project or any element of the Project before the Engineers have completed their work, the Engineers shall be paid for the work and services performed to the date of termination of that portion of the Project. Prior to the termination of any element of the Project, the Engineers shall advise the City as to the cost-effectiveness of abandonment of the design at that point in time of that portion of the Project.
14. **ASSISTANTS.** It is understood and agreed that the employment of the Engineers by the City for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants as they may deem proper in the performance of the work.
15. **ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto.



The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

**IN WITNESS WHEREOF**, the parties have hereunto subscribed their names on the date first written above.

**CITY OF CRESTON, IOWA**

**ATTEST:**

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_  
City Clerk

**VEENSTRA & KIMM, INC.**

**ATTEST:**

By Forest Adkins

By Jordan Kimm

## Mike Taylor

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**From:** Ellen Gerharz <chamber@crestoniowachamber.com>  
**Sent:** Friday, October 17, 2014 8:47 AM  
**To:** Mike Taylor  
**Subject:** Request from Ellen

Dear Mayor Woods & Creston City Council Members,

I want to begin by saying how much the Creston Chamber of Commerce appreciates the monies that the City of Creston has given to the Chamber over the past several years. Please know that the funds have been used to help us continue to maintain, and expand our programs and services to the community. Please see the attached overview of some of the Chamber Activities.

At this time, I am contacting you to request \$12,500 in annual funding from the City of Creston which if approved, would be paid over a quarterly basis to the Creston Chamber of Commerce.

We look forward to your continued support.

Thank you.

Sincerely,

Ellen

Ellen Gerharz  
Executive Director  
Creston Chamber of Commerce  
208 West Taylor, PO Box 471  
Creston, IA 50801  
(641) 782-7021  
[chamber@crestoniowachamber.com](mailto:chamber@crestoniowachamber.com)  
[www.crestoniowachamber.com](http://www.crestoniowachamber.com)  
[www.unioncountyiowatourism.com](http://www.unioncountyiowatourism.com)

## **Overview of Activities by the Creston Chamber of Commerce**

The Chamber has been very active in business recruitment and development over the past several years with the Supertel Inn and Conference Center being a prime example. The Chamber has also been actively involved with the development of the Iowana property. Lesser, known to the public, but equally important to Creston and our economy would be our efforts in working with True Value, Fastenal on their location to Creston, as well as the strip mall where Check into Cash, and Subway are now located. We also worked with Pizza Ranch and Newbury Management – Summit House. We were also the first contact with the ownership from Prairie View Assisted Living and have assisted them since they have been here. We also worked with Schweser's on their opening a store in Creston. The Chamber has also assisted several of our local start-up businesses.

The Chamber has an excellent relationship with our industries and works closely with them in such areas as recruitment, development, statistical and information gathering and other areas that they may request. We have also worked with our industries as they have expanded.

It has been the Image Enhancement Committee of the Chamber of Commerce, which has spearheaded such projects as the - city-wide commercial loan program ( as mentioned below), junk car ordinance, mowing of property, gold star business honor, Hi-Five Honor, junk houses awareness and action, Welcome to Creston Signs, flower pots in Creston etc., street cleaning and snow removal in Uptown Area – odd even parking to make this possible, Community banners, Yards & Areas of the Month, Paint Creston Project in 2007, 2011, 2012, 2013 and 2014 where 25 homes have or are being painted, updating citywide Christmas decorations with the City, removal of old Kum & Go building and new light heads in Uptown Creston.

In addition, the Chamber was the lead organization in bringing the five local banks together to create the Creston Commercial Property Loan Package. The Chamber was also the lead organization in the private purchasing of the former Knock Estate Property, corner of Elm and Montgomery, and turning it over to the City to create a parking lot.

The Chamber has also been the primary tourism sponsor and marketer for the past ten plus years. It is our responsibility to oversee the activity at the Visitor Center. We also work closely with our local motels and B & B's, Union County Conservation, Green Valley State Park, the Union County Historical Complex, Western Iowa Tourism, the State of Iowa Tourism Office, the Southern Iowa Tourism Group, the City of Creston, the City of Afton, the City of Lorimor and other area organizations and individuals.

The Chamber is involved with the Crestland Betterment Foundation. We are working toward bringing signage to the trail this year or early next year. We were asked and assisted in the inaugural Creston Half Marathon/5K Run/Walk. We continue to work toward bringing the Park to Park Trail around Green Valley Lake and the Cottonwood Extension. We are participants with the McKinley Lake and Hurley Creek Watershed Project as well as the High Lakes Leadership Initiative along with Home Based Iowa. The Creston Chamber, working with others, was able to get the route of the Mormon Trail through Iowa on the Iowa DOT Map. We were also actively involved in promoting the passage of the Hotel/Motel Tax in Creston.

The Chamber maintains an available properties listing at the office, as well as on our website. The Chamber also contacts various businesses throughout the year about possibly locating here.

The Chamber was the lead organization during the Connect Iowa Review, which saw the community be recognized as a Connected Community – the fifth in the State and 21<sup>st</sup> in the Nation. The Chamber is the facilitating organization for the Around the Town Group and is also continuing to bring community leaders together to network and be more aware of what is happening in our community. We sponsor the monthly Women in Business Meetings. The Chamber has helped the Creston High School FBLA in various activities. We have also worked closely with the VFW on the Freedom Rock and other veteran activities. The Chamber has partnered with the local food council and supports the Uptown Local Food Crawl. Our partnership continues with our local Iowa WORKS office as we have offered classes together and continue to attend many of their partnership meetings. In this past year, the Chamber brought the Creston Community video to the Chamber and City of Creston Websites. The Chamber was actively involved with the Hwy 34 Project and is the lead organization on the Railroad Quiet Zone.

The Chamber also works with various other Chambers, tourism and Economic Development Groups locally, regionally and statewide.

The Chamber involvement with the 4<sup>th</sup> of July 10,000 Crestonians, Hot Air Balloon Days events and the No Place Like Creston for the Holidays are apparent and certainly adds to our economy while marketing our area to the public in a fun and exciting way. We lead bus tours of the area. In addition, the Chamber maintains a presence on the web with Facebook, Twitter and our web pages – both Chamber and Tourism.

The Chamber truly does promote and showcase Creston and the area while being a leadership organization which works with a diverse range of people and organizations to unify the community as we move forward in the future development of Creston.

TO: Creston City Council Members

FROM: Joyce Kruse, on behalf of Trinity Lutheran Church

DATE: October 14, 2014

SUBJECT: Donation of Flag Poles and Flags at Freedom Rock Site

The Trinity Lutheran Church would like to donate five 20-foot flag poles and five flags representing the five branches of the military to be placed at the site of the Freedom Rock in Creston. This donation would include cover all costs associated with the installation of the flag poles (concrete, etc.).

I have visited the site along with Denny Abel of the local Veteran Association, Mike Taylor from the City of Creston, and Ellen Gerharz from the Chamber Department. Our recommendation is to move two existing trees and install the poles as shown on the enclosed maps. The trees being moved would be replanted at Visitor's Welcome Center site.

Arrangements are being made to move the two small trees at no cost to the city and some members from Trinity Lutheran Church have volunteered to help with the installation of the poles. Denny Abel also said he would have some help also.

If the Council approves, the items would be ordered and hopefully be here and installed by Veteran's Day. Denny Abel states the rock is in the process of being painted and he is planning a dedication ceremony on Veteran's Day.

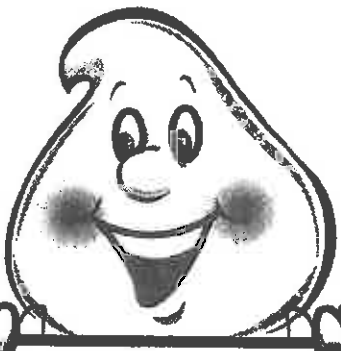
Again, there is no cost to the City of Creston. We are asking for approval for two trees to be moved and the installation of five flag poles.

Shows trees to be moved



Shows placement of flags





**Bright Eyes**



**in the Park**

**Get in the Spirit!**

The Bright Eyes Committee is looking for area businesses to participate at Creston's 15th Annual Halloween Walk in McKinley Park.

Join us in providing a safe and fun Trick-Or-Treat environment for children. There are no vendor fees, just the cost of your candy and/or treats (stickers, pencils, magnets, coupons, etc.) for 400-500 children. Businesses are encouraged to come in costume and decorate their table space.

If you have not been contacted by a C.A.R.E. Volunteer and would like to reserve a table contact Mycale Downey at 641-782-2330.

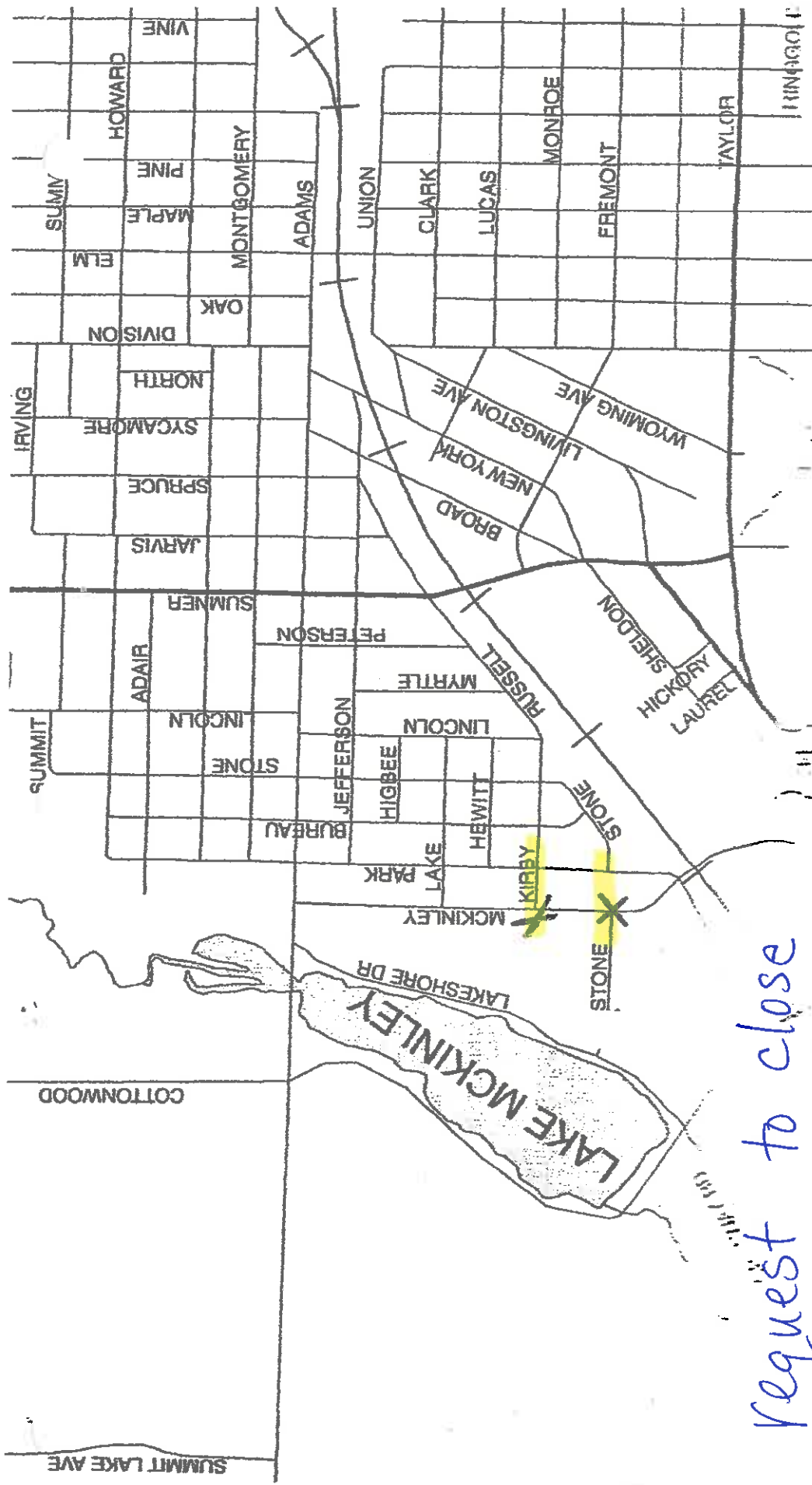
**Can't Be At The Event?**  
Donations of candy or cash  
in any amount are greatly  
appreciated!

**Saturday, October 25, 2014**

**5:00-6:30 p.m.**

**McKinley Park (by the bear)**

This is an annual fundraiser for  
Creston Animal Rescue Effort (C.A.R.E.)



Request to close  
off the streets above  
for Bright Eyes. Oct. 25  
from 4:30- 7:00 p.m.

Mycale Downey  
Creston Animal Rescue Effort